

## GENERAL CONTRACTOR REQUIREMENTS

*Applicants must provide the following:*

- 1. Completed and signed general contractor application.*
- 2. Photocopy of current State Certificate of Responsibility from the Mississippi State Board of Contractors (if applicable).*
- 3. License Bond (\$5,000). We must receive "Original" copy from insurance company. We accept our form (ONLY)!!!*
- 4. Applicant must present photo ID in person.*

CITY OF RIDGELAND  
COMMUNITY DEVELOPMENT DEPARTMENT  
304 HWY 51  
P O BOX 217  
RIDGELAND MS 39158  
(601) 856-3877  
(601) 853-2030 (FAX)

GENERAL CONTRACTOR APPLICATION

NAME (Individual) \_\_\_\_\_

ADDRESS \_\_\_\_\_  
\_\_\_\_\_

Mailing Address if different from above:  
\_\_\_\_\_

CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_

PHONE \_\_\_\_\_ CELL NUMBER: \_\_\_\_\_

BUSINESS \_\_\_\_\_

ADDRESS \_\_\_\_\_

CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_

PHONE \_\_\_\_\_ CELL NUMBER: \_\_\_\_\_

PLEASE PROVIDE THE FOLLOWING INFORMATION:

NAME OF BONDING COMPANY \_\_\_\_\_

ADDRESS \_\_\_\_\_

CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_

PHONE \_\_\_\_\_

\_\_\_\_\_  
SIGNATURE OF APPLICANT

**CONTRACTOR'S BOND  
CITY OF RIDGELAND, MISSISSIPPI**

\$5,000.00

Bond No. \_\_\_\_\_

Telephone No. \_\_\_\_\_

City No. \_\_\_\_\_

KNOW ALL MEN BY THESE PRESENTS

That we, \_\_\_\_\_ Principal, whose home office or place of residence is \_\_\_\_\_ in the State of \_\_\_\_\_, and \_\_\_\_\_ a Surety Company domiciled at \_\_\_\_\_ in the State of \_\_\_\_\_ but authorized to do business in the State of Mississippi, under the laws thereof, as Surety, are held and firmly bound unto the City of Ridgeland, Mississippi, a municipal corporation, in the penal sum of Five Thousand Dollars (\$5,000.00), lawful money of the United States of America, to be paid to it, for which payment well and truly to be made, we bind ourselves and our legal representatives, jointly and severally, by these presents.

The conditions of this bond are such, that whereas the said \_\_\_\_\_, Principal, in business as a \_\_\_\_\_ (electrical, plumbing, mechanical, irrigation, landscape, sign, pool, fire suppression, foundation repair, remodeling, residential electrician, gas pipe fitter or general contractor), by virtue of this bond (and license as applicable) is granted the right to apply for permits under the rules, regulations and ordinances adopted by the Mayor and Board of Aldermen of said City and in force and effect and under the applicable laws of the State of Mississippi, and will hereafter, from time to time, apply for and be granted permits to do particular work and operations thereunder.

Now therefore, if the above principal shall faithfully perform all work under the said permit and do and perform all work in connection with the erection, construction or maintenance required under each and every permit granted, and make all installations required under any permit granted therefor strictly in accordance with terms thereof, and with the rules and regulations and ordinances of the City of Ridgeland and the laws of the State of Mississippi, and shall further pay to the City of Ridgeland the sum of One Hundred Dollars (\$100.00) as liquidated damages for each and every violation of any of the provisions of said permit and the rules and regulations and ordinances of the City of Ridgeland and of the laws of the State of Mississippi in the erection, construction, maintenance or installation of any work required under any permit issued to said principal under said permit and, in addition thereto, shall indemnify and save harmless the City of Ridgeland, its officers and agents from any and all claims, damages, suits, actions or causes of action arising from or growing out of any act done in violation of the said permit and the rules, regulations, ordinances and laws, then this obligation shall be null and void; otherwise to remain a full force and effect.

It is agreed and understood, however, that the said contractor shall be given five (5) days' notice of any violation for which the liquidated damages above provided for should be paid, within which five (5) days the said contractor would have opportunity to make the necessary correction, and upon his failure so to do demand will be made for payment of the liquidated damages provided for herein.

It is further provided that this bond may be canceled by the surety upon written notice of cancellation delivered to the Building Official, provided, however, that such cancellation shall not affect any liability which has heretofore become fixed, and shall not affect permits theretofore granted, the work under which has not been completed.

WITNESS the signatures of the said principal and the surety on this the \_\_\_\_\_ day of \_\_\_\_\_ 19 \_\_\_\_.

\_\_\_\_\_ Principal

COUNTERSIGNED \_\_\_\_\_ (SEAL)  
Resident Mississippi Agent

By \_\_\_\_\_  
(Official Title)

(SEAL)

\_\_\_\_\_  
(Surety)

APPROVED \_\_\_\_\_  
Building Official, City of Ridgeland

By \_\_\_\_\_  
(Attorney-in-Fact)

## REQUIREMENTS FOR \$5,000 CONTRACTOR'S BOND

The following requirements must be met before filing a bond with the City of Ridgeland, Mississippi.

- (1) Bonds have to be signed where it says "Resident Mississippi Agent" and "Attorney-in-Fact".
- (2) Bonds must be executed on forms furnished by the City of Ridgeland.
- (3) Original copy of bond must be signed and filed with the Building Permit Division of the City of Ridgeland.
- (4) Surety Power of Attorney and Seal must be affixed to the bond and Corporate Seal.
- (5) All bonds executed out of State must be countersigned by a Resident Mississippi Agent.
- (6) The General bond must be in the individual's name or the individual doing business as a corporation or company. We do not bond companies. If it is written as a corporation, an officer of the corporation must sign the bond and show his title. Thirty (30) days written notice is required to be given to the city prior to cancellation or non-renewal of above.
- (7) Contractor's mailing address and telephone (local) number must be on the bond.
- (8) If a representative is to take out permits, a letter of authorization giving a Limited Power of Attorney must be drawn up by an attorney and on file in the Community Development office.

THE ABOVE INSTRUCTIONS MUST BE COMPLIED WITH OR THE  
BOND  
WILL NOT BE ACCEPTED!!!